**Voice Skills** – International Voice Process - Conformity & FADV – Clubbed JD Generic JD –Chennai

**Designation**: Executive &Sr Executive (International Voice Process)

**Process** : Background Verification Process – voice Skillset

**Location**: Chennai

**Qualification**: HSC passed / Any graduate / arrear can be considered.

**Exp. range** – 0 – 3 Years

**Requirement details**

* 0 to 3 Years of experience in Outbound and Inbound calls with excellent communication.
* **Fresher’s**with excellent communication can also be considered.
* Candidate should be strong in communication (should be good Grammar, sentence construction and pronunciation)
* Preferably Immediate joiners.
* Should be flexible to work in complete night shifts
* Fixed Saturday and Sunday week offs.
* Transport : Drop will be provided

Non Voice- Chennai

**JOB DESCRIPTION :**

**Role** :Email Support executives

**Location**: Chennai **Qualification**: HSC passed / Any graduate / arrear can be considered .

**Exp. Range**  0 - 3 Years

**Working hours** :Mon to Sun – Rotational Week off – 6 days work

**Requirement details**

* 0 to 3 Years of experience in Outbound and Inbound calls with excellent communication.
* **Fresher’s**with excellent communication can also be considered.
* Candidate should be strong in communication (should be good Grammar, sentence construction and pronunciation)
* Preferably Immediate joiners.
* Transport : Drop will be provided for late evening logouts
* Scope: Email handling in English language only

**Hexaware BPS - Coimbatore**

Backend executives – Non voice process @ Coimbatore

* **Role**: Non voice Support (Backend Content moderation )
* **Shift**: Rotational Shift /6 days working
* **Eligibility** : Freshers & EXP upto 2 years
* **Qualification**: HSC passed /Diploma/ Any graduate (Arrears can be considered )
* **Languages Required : Mandatory** Hindi
* **Salary :** 12500 to 18000 CTC INR Per month + Shift/ Travel allowance + Special allowance . (salary Basis experience & language skill sets (T&C)\*)

**Nature of Work :**

* Responsible of completing the assigned videos assigned within the agreed Timelines.
* Categorize videos as per the content seen
* Ability to handle contents which are emotionally impacting
* Flexible to work in any shifts round the clock /6 days .

**Skills Required:**

* Freshers with strong customer focus.
* Basic knowledge of computers- MS Office
* Self-motivated and a good team player
* Should be flexible for Rotational day shifts.

Any customer service experience/ BPO experience would be considered for Quality Reviewer openings with us